



Taxand Global Conference 2010

• Partnering for Client Success

April 14-16, 2010
Grand Hyatt, Berlin, Marlene-Dietrich-Platz 2
10785 Berlin, Germany

Hotel & Travel Information

Travel & Hotel Policy

- ❖ Taxand will fully cover accommodation and meals for Taxand guests throughout the conference (April 14-16). Taxand guests will only need to pay for extras (telephone, mini-bar, laundry, etc.) and/or any extended stay. These additional costs will be payable to the hotel on departure. No conference fees will be charged.
- ❖ Taxanders will have to pay their own hotel bills including extras. These costs will be payable to the hotel on departure. Conference fees will be invoiced separately.
- ❖ Clients and Taxand attendees are asked to stay in the official Taxand global conference hotel.

Accommodation

- ❖ The Taxand Global Conference 2010 will take place at the Grand Hyatt, Berlin, Marlene-Dietrich-Platz 2, 10785 Berlin, Germany.
- ❖ Located next to Potsdamer Platz, the Grand Hyatt Berlin is within walking distance of the main city landmarks: Brandenburg Gate, Reichstag, Berlin Tiergarten and the Philharmonic Hall.
- ❖ We have arranged for a sufficient number of single and double rooms at the conference hotel from Tuesday, April 13 for early arrivals until Sunday, April 18 for extended stays.
- ❖ You can book your hotel room at the same time as registering for the conference via the registration tool on the conference website: www.taxand.com/2010conference.
- ❖ The daily rate for a single room is €165.00 and for a double room €220.00, including full breakfast and 19% VAT.
- ❖ For reservation requests beyond these dates or any queries regarding accommodation, please contact our event agency, HOST, in Germany on +49 69 95 99 37 20.

Transportation

- ❖ From Tegel Airport the hotel is 20 minutes by taxi or 45 minutes by bus (X9).
- ❖ From Berlin Schönefeld Airport the journey is 50 minutes by taxi.
- ❖ Taxand guests and Taxanders are responsible for arranging and paying for travel related to this event.



Registration and Hotel Booking

- ❖ To register, please use our registration tool on the conference website:
www.taxand.com/2010conference.
- ❖ For any changes to your registration or hotel booking, please log on to the registration tool with your personal password.

Cancellation Conditions

- ❖ Once you have registered for the conference, the following cancellation fees will apply:

Cancellation received by	Cancellation Fee
December 31, 2009	No fee
February 10, 2010	25% of conference package
March 10, 2010	50% of conference package
April 09, 2010	75% of conference package
After April 09, 2010	100% of conference package

Conference Programme

- ❖ The conference programme will be updated regularly. The latest version can be found at
www.taxand.com/2010conference.
- ❖ For general enquiries please email taxandevent@luther-lawfirm.com or call +49 221 99 37 25 531.

We look forward to welcoming you to Berlin.